

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

January 12, 2012

5:30 P.M.

AGENDA

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on January 5 2012 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 11, 2012 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of January 5 – January 11, 2012
- Statement from the City Clerk's Office of all monies received during the month of December 2011 in the total amount of \$11,074.58
- Statement of cash receipts from the Library from December 8 – December 14, 2011
- Statement of cash receipts from the Library from December 22 – December 28, 2011

RESOLVED: That the reports as read are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. **AUDIT OF CLAIMS:**

RESOLVED: That the bills Audited by the Common Council in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

6. **PERSONS ADDRESSING COUNCIL:**

7. **OTHER ITEMS:**

A. RESOLVED: In accordance with the request therefore the Common Council approves Kevin Farrington City Engineer to advertise for bids for Contract #2012-01 "New 2012 1750 GPM Pumper for Plattsburgh Fire Department."

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. Motion to adopt the Common Council proposed 2012 Budget, last revised on January 5th, 2012.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

RESOLVED: In accordance with the request therefore the Common Council approves the proposed 2012 Budget, last revised on January 5th, 2012, as evidenced by the attached Budget Resolution making appropriations for the fiscal year beginning January 1, 2012, and ending December 31, 2012, and levying the property tax for the fiscal year 2012, as further evidenced by the attached 2012 Tax Warrant for the City of Plattsburgh. The complete Common Council Budget is attached dated January 12, 2012, included with the 2012 Capital Expenditure Plan, the City Assessor's report of the 2011 tax roll S495 Exemption Impact Report, the City of Plattsburgh report of the Summary of 2012 Operating Budget by Fund, the twenty-two year tax assessment, tax rate, tax levy comparison report and the County of Clinton's 2012 tax warrant certifying the City of Plattsburgh share of the 2012 County tax levy.

By Councilor _____; Second by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. THE MAYOR HANDS DOWN THE PROVISIONAL APPOINTMENT OF PRINCIPAL ACCOUNT CLERK (CITY CHAMBERLAIN) TO BARBARA PHILLIPS EFFECTIVE JANUARY 13TH, 2012, PENDING THE SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAMINATION REQUIREMENTS AND COMPLETION OF A 26 WEEK PROBATIONARY PERIOD.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST: NONE

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from Bill Treacy, Manager MLD to write-off unpaid final bills from December 1, 2010 to December 31, 2010 in the total amount of \$1,801.36. The percentage of write-offs for this period is .11%.
2. Request from the Bill Treacy, Manager MLD to advertise for sealed bid for PMLD BID NO. 2012-01-01 "St. Lawrence 1 and St. Lawrence 2 upgrades (phase 1)." Bid Opening Date: February 28, 2012 at 2:00 pm.
3. Request from the Bill Treacy, Manager MLD for Change Order #2 to PMLD #2011-7-1 "115Kv Relay Testing" in the total amount of \$11,000.

4. THE MAYOR HANDS DOWN THE APPOINTMENT OF REGULAR MEMBER OF THE ZONING BOARD OF APPEALS TO CONNIE FISHER EFFECTIVE JANUARY 20, 2012 TO DECEMBER 31, 2016.
5. THE MAYOR HANDS DOWN THE APPOINTMENT OF REGULAR MEMBER OF THE ZONING BOARD OF APPEALS TO KATHY LATINVILLE EFFECTIVE JANUARY 20, 2012 TO DECEMBER 31, 2016.
6. THE MAYOR HANDS DOWN THE PERMANENT APPOINTMENT OF BOBBY DONAHUE JR TO THE POSITION OF FIRE FIGHTER EFFECTIVE JANUARY 23, 2012 PENDING THE SUCCESSFUL COMPLETION OF A ONE YEAR PROBATIONARY PERIOD.
7. Request from Police Chief Desmond Racicot for two Police Officers to attend the "Law Enforcement Active Shooter Response Course" in Oriskany, NY from February 7- 8, 2012 at a cost not to exceed \$324 and will be expensed to the Asset Forfeiture account (DOJ).
8. Request from Police Chief Desmond Racicot for two Police Officers to attend the "Active Shooter Response for Executive Level Policy Makers Training" in Oriskany, NY from March 13 - 14, 2012 at a cost not to exceed \$284 and will be expensed to the Asset Forfeiture account (DOJ).

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

MEETING ADJOURNED: _____